

**2024 CHARTER TOWNSHIP OF UNION**  
**Board of Trustees**  
**Regular Meeting Minutes**

A regular meeting of the Charter Township of Union Board of Trustees was held on November 13, 2024, at 7:00 p.m. at the Union Township Hall.

**Meeting was called to order at 7:00 p.m.**

**Smith** moved **Bills** supported to appoint Treasurer Rice as temporary Clerk. **Vote: Ayes: 5 Nays: 0. Motion carried.**

**Roll Call**

Present:

Supervisor Mielke, Treasurer Rice, Trustee Bills, Trustee Smith, and Trustee Thering

Excused: Clerk Cody (arrived at 7:17 p.m.) and Trustee Brown

**Approval of Agenda**

**Bills** moved **Thering** supported to approve the agenda as presented. **Vote: Ayes: 5 Nays: 0. Motion carried.**

**Presentation**

- a. Commissioner Engler, Isabella County Commissioner, gave updates on the County
- b. Lori Rogers, Treasurer Elect, commented on the election/campaign process. Thanked everyone for their support.
- c. Tim Lannen, Trustee Elect, introduced himself to the current board and thanked them for the work they have put in.

**Public Hearing**

**Public Comment**

Open: 7:07 p.m.

No comments were offered.

Closed: 7:08 p.m.

**Reports/Board Comments**

**A. Current List of Boards and Commissions – Appointments as needed.**

**1. Appointment to the Planning Commission for a 3-year term**

**Mielke** moved **Bills** supported to appoint John Hayes to the Planning Commission to fill a vacant seat with a term ending 12/31/25. **Vote: Ayes: 5 Nays: 0. Motion carried.**

**2. Appointment to the Board of Review for a 2-year term**

**Smith** moved **Rice** supported to appoint Jacob Trudell-Lozano to the Board of Review to fill a vacant seat with a term ending 12/31/24. **Vote: Ayes: 5 Nays: 0. Motion carried.**

**3. Appointment to Hannah's Bark Park Advisory Board for a 2-year term**

**\* 7:17 p.m. Clerk Cody arrived.**

Rice moved Bills supported to reappoint Mark Stuhldreher for a 2-year term to the Hannah Bark Park Advisory Board with a term ending 12/31/26. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**B. Board Member Reports**

Cody gave updates on the November 5<sup>th</sup> General Election.

Rice gave updates on the Winter Tax Production.

Mielke gave an update on the 2% Grant Distribution

**Consent Agenda**

- A. Communications
- B. Minutes – October 23, 2024 – Regular Meeting
- C. Accounts Payable
- D. Payroll
- E. Meeting Pay
- F. Fire Reports
- G. Biosolids Sludge Hauling and Land Application Contract Award – Nutrigo Environmental Solution Inc.

Smith moved Bills supported to approve the consent agenda as presented. **Vote: Ayes: 6 Nays: 0. Motion carried.**

**New Business**

- A. **Discussion/Action: (Nanney) Second Reading and Adoption of the Zoning Ordinance Amendments – Administrative approvals on Final site Plan**

Bills moved Smith supported to conduct a Second Reading of the proposed PTXT 24-02 amendments to Section 14.2 (Site Plan Review) and Section 12.5 (Nonconforming Sites) to allow for administrative approval of a final site plan under certain circumstances and for the Zoning amendatory ordinance as Township Ordinance Number 24-05. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Smith, and Thering. Nays: 0. Motion carried.**

- B. **Discussion/Action: (Smith) DWSRF ARPA Grant Division C Water Treatment Plant Upgrades Bid Approval – JR Heineman**

Smith moved Bills supported to approve the bid from JR Heineman for the EGLE Drinking Water State Revolving Fund (DWSRF) ARPA Grant Division C. Water Treatment Plant Expansion in the amount of \$3,941,556.07 and authorized the Township Manager to sign the contract. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Smith, and Thering. Nays: 0. Motion carried.**

- C. **Discussion/Action: (Smith) DWSRF ARPA Grant Division D Lead Service Line Inventory Bid Approval – National Industrial Maintenance**

Bills moved Smith supported to approve the bid from National Industrial Maintenance for the EGLE Drinking Water State Revolving Fund (DWSRF) ARPA Grant Division D Lead Service Line Inventory in the amount \$466,790.00 and authorize the Township Manager to sign the contract. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Smith, and Thering. Nays: 0. Motion carried.**

- D. **Discussion/Action: (Smith) McDonald Park and Jameson Park Improvement Contract Bid Approval**

Smith moved Rice supported to approve the bid from Isabella Corporation in the amount of \$30,000.00 for the completion of the Parks Improvement Project at McDonald Park and Jameson Park; authorize the

Township Manager to sign the Agreement; and amend the FY 2025 General Fund budget to appropriate funds for this project in account 101-901-976-306. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Smith, and Thering. Nays: 0. Motion carried.**

**E. Discussion/Action: (Stuhldreher) Formal Agreement of Manager Contract**

**Bills** moved **Rice** supported to approve the Township Manager's Employment Agreement for calendar year 2025. **Roll Call Vote: Ayes: Mielke, Cody, Rice, Bills, Smith, and Thering. Nays: 0. Motion carried.**

**EXTENDED PUBLIC COMMENT: RESTRICTED TO 5 MINUTES REGARDING ANY ISSUE**

Open: 7:52 p.m.

No comments were offered.

Closed: 7:53 p.m.

**MANAGER COMMENTS**

- It's been a joy working with and for the current Board of Trustees. Looking forward to working with new Board of Trustees.
- Thanked the election workers and staff for helping set up, teardown and run a smooth election.

**FINAL BOARD MEMBER COMMENT**

**Bills** – Has had a great run in the last 4-years. Really educational and highly recommend every citizen try to serve in local government in some aspect to really open your eyes to what is going on. Great working with everyone.

**Smith** – Highlighted his various roles and the difference between sitting on the policy side of the board. He has a great amount of respect for the Manager and staff for their work and expressed that it has been a great experience working with a board that values diverse opinions.

**Rice** – Thanked everyone for a great 10 years, expressed excitement for the next Treasurer and appreciated the staff and board. It's been a fantastic board to serve on.

**Thering** – It's been an honor to serve with this Board and wished the best for Connie, Brian, and Kim.

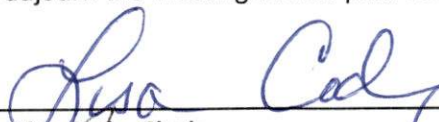
**Cody** – Thanked everyone that was involved in a smooth and successful election, including election inspectors, CMS, staff and sheriff's department. Thanked the current board for serving. They will be missed. Looking forward to working with the new board.

**Mielke** – Seconded a lot of the comments. Saw the best of humanity and respect dealing with differences. Thanked everyone for being a good board to work with. Hopes the next board exceeds what the current board has done. Congratulations to Trustee Smith on his acceptance of the County Controller position.

**ADJOURNMENT**

**Cody** moved **Rice** supported to adjourn the meeting at 8:03 p.m. **Vote: Ayes: 6. Nays: 0. Motion carried.**

**APPROVED BY:**

  
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Lisa Cody, Clerk

  
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Bryan Mielke, Supervisor

*(Recorded by Tera Green)*